



"Educating your child like our own"

**HANLEY INTERNATIONAL ACADEMY
BOARD OF DIRECTORS
Hamtramck, Michigan 48212**

2400 Denton Street

313-875-8888

Hanley International Academy, in partnership with home and community, will provide a safe learning environment that promotes the academic, physical, social, and emotional development of our diverse learning community.

Annual Organizational Board Meeting Minutes – June 27, 2024
7:10 A.M.

- 1) Call to Order
 - a) Meeting called to order at 7:09 a.m.

- 2) Pledge of Allegiance

- 3) Roll Call
 - a) Present: Jeff Leib
Stella Szczesny
Robert Brooks
Loay Alfasih

Absent: Rick Kaufman

Visitors: Brooke Franklin, GVSU Representative, Steve Paddock, HIA Superintendent, Jenna McGregor, HIA Principal, Brian Dunn, HIA Assistant Principal, Samantha Fowke, HIA Assistant Principal, Terral Hector, Recording Secretary

- 4) Approval of Agenda
 - a) Motion to add, Action Item – Accountants engagement letter was moved by Member Brooks, supported by Member Szczesny.

Yes – 4 No – 0
Motion Carried

- 5) Approval of Consent Items
 - a) Motion to approve minutes from the May 23, 2024 Scheduled Board Meeting (Attachment)

Moved by Member Brooks supported by Member Alfasih

Yes – 4 No – 0
Motion Carried

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- b) Motion to approve the May 2024 Board Treasurer's Report (Attachment)

Moved by Member Brooks supported by Member Alfasih
Yes – 4 No – 0
Motion Carried

- c) Motion to approve the June 2024 Budget Amendments (Attachment)

Moved by Member Szczesny supported by Member Brooks
Yes – 4 No – 0
Motion Carried

6) Selection of Temporary Chairperson

- a) Selection of Officer - Stella Szczesny temporary Chairperson by Leib

The Temporary Chairperson shall call for nominations for the position of President. Motion to nominate Member **Jeff Leib**, as **President** of the Hanley International Academy Board of Directors. Close nominations.

- b) Motion for Jeff Leib to assume chairmanship moved by Member Brooks, supported by Member Alfasih.

Yes – 4 No – 0
Motion carried

The elected President will assume the chairmanship and continue with the election of Vice-President, Secretary, and Treasurer for the 2024 – 2025 school year.

Motion to nominate Member **Rick Kaufman, Vice-President** of Hanley International Academy Board of Directors.

Moved by Member Leib supported by Member Alfasih
Yes – 4 No – 0
Motion Carried

Motion to nominate Member **Robert Brooks, Secretary** of the Hanley International Academy Board of Directors.

Moved by Member Leib supported by Member Szczesny
Yes – 4 No – 0
Motion Carried

Motion to nominate Member **Loay Alfasih, Treasurer** of the Hanley International Academy Board of Directors.

Moved by Member Leib supported by Member Brooks

Yes – 4 No – 0
Motion Carried

- a) Motion designating PNC Bank as the depository of school funds and that all members will be signatures on the account.

Moved by Member Brooks supported by Member Alfasih
Yes – 4 No – 0
Motion Carried

- b) Motion to designate Board President, Vice President, Treasurer as the Academy's Electronic Transfer Officer

Moved by Member Brooks supported by Member Alfasih
Yes – 4 No – 0
Motion Carried

- c) Motion to name the **Steve Paddock, Superintendent** the coordinator of the Office of Civil Rights, Title VI, Title IX and as the Freedom of Information Act, and Sexual Harassment, Title VI and Title IX.

Moved by Member Alfasih supported by Member Brooks
Yes – 4 No – 0
Motion Carried

- d) Motion to name **Brian Dunn, Assistant Principal** as the Section 504 contact person.

Moved by Member Brooks supported by Member Alfasih
Yes – 4 No – 0
Motion Carried

- e) Motion to appoint **Dickinson-Wright** as the Board's Legal counsel.

Moved by Member Brooks supported by Member Alfasih
Yes – 4 No – 0
Motion Carried

- f) Motion that the Board appoint **Marcum LLP**, and as the auditing firm.

Moved by Member Alfasih supported by Member Brooks
Yes – 4 No – 0
Motion Carried

- g) Motion to bond Board Treasurer and Board President

Moved by Member Brooks supported by Member Alfasih
Yes – 4 No – 0
Motion Carried

- h) Motion to designate **Jeff Leib** as Academy's Chief Administrative Officer

Moved by Member Brooks supported by Member Alfasih

Yes – 4 No – 0

Motion Carried

- i) Motion to designate **Greg Lathrop** as the Academy's AHERA contact

Moved by Member Alfasih supported by Member Brooks

Yes – 4 No – 0

Motion Carried

- j) Motion that Hanley International Academy authorized pursuant to the charter application submitted to Grand Valley State University will comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all other state laws, rules and regulations applicable to public bodies and with federal laws, rules and regulations applicable to public bodies or school districts

Moved by Member Szczesny supported by Member Alfasih

Yes – 4 No – 0

Motion Carried

- k) Motion that **Steve Paddock, Superintendent**, is hereby designated as the Academy's board correspondence to assure dissemination of notices to the person or persons responsible. All communications should be directed to the school address.

Moved by Member Alfasih supported by Member Brooks

Yes – 4 No – 0

Motion Carried

- l) Motion that the Hamtramck Review is hereby designated as the Academy's local newspaper for the purpose of posting legal notices.

Moved by Member Szczesny supported by Member Brooks

Yes – 4 No – 0

Motion Carried

- m) Motion that the **Alba Manjarres, Schools Social Worker**, is hereby designated as the Academy's local liaison for the Homeless children and youth as authorized under Title VII-B.

Moved by Member Brooks supported by Member Alfasih

Yes – 4 No – 0

Motion Carried

7) Agenda Items

- A) GVSU Rep Report – Brooke Franklin, GVSU Representative
a. GVSU Charter School Office appreciates the Administrative Staff as well as the Board of Directors of Hanley International Academy.

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- b. Next week GVSU Charter School Office staff is headed to the National Charter Council in Boston, MA.
 - c. GVSU hosted 1,800 students during this year's Campus visits. Additionally, there were 500 seniors in Grand Valley State University's 2024 Graduating class.
 - d. New 'Student Center' space created for Freshman student's attending Grand Valley State University.
 - e. GVSU will pilot two new online 'at your pace' Board trainings Oct 1st and Nov 1st.
- B) ESP Provider's Report – The Romine Group – Superintendent, Steve Paddock
- f. Enrollment strong with 696 students and 100% in compliance.
 - g. RFP - Roof
 - h. New Property is set to close on July 5th.
 - i. Upcoming Events – See attachment.

8) Discussion Items

9) Action Items

- a) Motion to approve the 2024-2025 Proposed Budget, was moved by Member Brooks, supported by Member Alfasih.

Yes – 4 No – 0
Motion Carried

- b) Motion to approve resolution of Regional Enhancement Millage Proposal was moved by Member Alfasih and supported by Member Brooks.

Yes – 4 No – 0
Motion Carried

- c) Motion to approve Board Calendar was moved by Member Brooks and supported by Member Alfasih.

Yes – 4 No – 0
Motion Carried

- d) Motion to approve School Calendar was moved by Member Brooks and supported by Member Alfasih.

Yes – 4 No – 0
Motion Carried

- e) Motion to approve Accounts Engagement Letter was moved by Member Szczesny and supported by Member Alfasih.

Yes – 4 No – 0
Motion Carried

10) Board Committee Reports/Board Individual Comments

Member Brooks Thank you to fellow Board members and Administrative staff.

11) Call to the Public

Bill Bertakis - during the summer downtime focus on improvements for next school year.

Member Alfasih - Add Field trip to Afterschool students program.

Member Brooks - Detroit River Project, International Heritage Camp in the Park.

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12) Motion to adjourn meeting

a) Motion to adjourn the meeting at 7:56 a.m. was made by Member Brooks, supported by Member Alfasih.

Yes – 4 No – 0
Motion Carried

b) Next scheduled board meeting July 25, 2024 at 7:00 a.m. meeting will be held at Hanley.

Hanley International Academy Board of Directors duly adopted the above minutes at a properly noticed meeting held on June 27, 2024 at which a quorum was present.

Approved: _____


Submitted by Terral Hector, Recording Secretary

'These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.'

'Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.'